

ONEIDA CHARTER TOWNSHIP AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
Wednesday, November 12, 2025 - 7:00PM

- 1.** Call meeting to order
- 2.** Pledge of Allegiance
- 3.** Additions to the agenda
- 4.** Approval of meeting minutes of October 14, 2025
- 5.** Correspondence
- 6.** Public Comment
- 7.** Township Office Reports
 - a. Treasurer's Report
 - b. Bills To Be Paid
 - c. Eaton County Sheriff's Report
 - d. GLAESA Report
 - e. Planning Commission Report
 - f. Clerk Report
 - g. Cemetery Report
 - h. Assessor Report
 - i. Zoning Report
- 8.** Public safety/Sheriff Budget- remainder of 2025
- 9.** Franchise Agreement Renewal
- 10.** Township office security policy
- 11.**
- 12.** ***PUBLIC HEARING*** Budget 2026 Approval
- 13.** Review Interlocal Agreement for Designated Assessor
- 14.** 2026 Meeting and Holiday Schedule
- 15.** Public comment
- 16.** Board comment
- 17.** Adjourn meeting

ONEIDA CHARTER TOWNSHIP

REGULAR BOARD MEETING

October 14, 2025

MEMBERS PRESENT: Supervisor Rick Jones, Clerk Jackie Kilgore, Treasurer Melissa Goschka, Trustee Janet Schultz, Trustee Jeri Haddix, Trustee Thomas Campbell, Trustee Madelyne Lawry

MEMBERS ABSENT: none

Others Present: Assessor Justin Kilgore, Marcia McConnell, Robert Brown, Michael Schaefer, Keith Weaver, Zoning Enforcement Officer Eric Hafner, Sue Deer Dembowski, Jim Green, Don Cooley, Jackie Pena-Klanecky, Deputy Clerk Michaela Mosher, Ron Park, Jamie Putnam, Paul Putnam, Fire Chief Mike Roman, Lieutenant Preston Dahlgren, Captain Chris Kuhlman

1. The meeting at Oneida Township Hall, 11041 Oneida Road was called to Order by Supervisor Jones at 7:00pm.
2. Pledge of Allegiance.
3. No additions to the agenda.
4. Motion to accept September 9, 2025, meeting minutes as presented was offered by Janet Schultz and supported by Thomas Campbell. Motion carried.
5. Correspondence from Consumers Energy, Eaton County Road Commission and Sue Deer Dembowski was shared.
6. Public comment was held.
7. Township Office Reports
 - a. Treasurer's Report was provided by Melissa Goschka and will be placed on file. Renewed Consumer's Credit Union certificate of deposit for an additional twelve months at 4% interest.
 - b. Motion to approve the bills as presented was made by Jackie Kilgore and supported by Melissa Goschka. Motion carried.
 - c. Sheriff's report given by Lieutenant Preston Dahlgren.
 - d. GLAESA report provided by Fire Chief Mike Roman. 164 EMS runs and 65 fire runs.
 - e. Melissa Goschka reported the subcommittee continues to work on the Zoning Ordinance revision and met three times in September they worked on chapters 4-14 and created a district table. Planning Commission approved the subcommittee's recommendations. Subcommittee has three meetings scheduled in October and will work on the definitions chapter then start Chapter 15 – Special Land Use. Melissa thanked the members of the subcommittee, Sue Deer Dembowski, Tammy Foster and Fay Schroeder.
Motion to appoint Kris Casey to Planning Commission was made by Rick Jones and supported by Melissa Goschka. Motion carried.
 - f. Clerk report provided by Clerk Jackie Kilgore. November 4th election for Charlotte and Portland Public Schools only. Final park grant report and request for reimbursement has been submitted. Eaton County Interim Parks Director came and toured the park and gave approval. Cemeteries: three foundations, one lot sale, two burials and one upcoming burial.

- g. Assessor's report provided by Justin Kilgore. Has done field work for 70-80 parcels in the past month.
 - h. Zoning Report provided by Zoning Code Enforcement Officer Eric Hafner and reviewed written report, there were seven new complaints last month. Zoning Administrator Melissa Goschka gave update; has been in contact with a business on Saginaw Hwy regarding screening and lights, is working with Eric Hafnter and attorney regarding dangerous building ordinance, issued a food truck permit, is contacting all home occupation permits to be sure they are updated and current, is working on a solicitation permit.
8. Motion to open Public Hearing was offered by Jackie Kilgore and supported by Melissa Goschka. Motion carried.

*****Public Hearing was held. Public comment was held.*****

Motion to close Public Hearing was offered by Jackie Kilgore and supported by Janet Schutlz.

Motion to approve 2025 Tax Millage Rate of 0.8748 was offered by Melissa Goschka and supported by Rick Jones. Motion carried.

- 9. After review and question regarding the 2026 Budget Worksheet a motion was offered to schedule the 2026 Budget Public Hearing in November by Jackie Kilgore and supported by Janet Schultz. Motion carried.
- 10. Motion to accept Clerk's resignation as of October 31, 2025, was made by Jackie Kilgore and supported by Rick Jones. Motin carried. Motion to appoint Michaela Mosher as Clerk as of November 1, 2025, was made by Jackie Kilgore and supported by Rick Jones. Motion carried.
- 11. (blank on the agenda)
- 12. (blank on the agenda)
- 13. Public Comment was held.
- 14. Board comment was held. Melissa Goschka reported that the City of Grand Ledge Recycling Center will not be open to Township residents as of November 1, but Delta Township Recycling Center will be open to Township residents. Melissa is progressing with our webmaster with the email alert sign up and it should be ready in 2-3 weeks.
- 15. The meeting was adjourned at 7:38pm.

APPROVED:

Clerk

Supervisor



CITY OF GRAND LEDGE NOTICE OF PUBLIC HEARING

The Grand Ledge Zoning Board of Appeals will hold a public hearing during its regular meeting at 7:00 p.m., on Thursday, 20 November 2025, to consider and receive public input on a request for a variance to permit the construction of 7, 5-unit, 185 foot long multiple family residential buildings at 5776 E. Saginaw Highway and the adjoining vacant parcel (parcel #'s: 030-13-200-040-00 & 030-13-200-062-015). Zoning Ordinance, Article XVI restricts the length of multiple family residential buildings to 180 feet. All information related to the proposed variance is available for review on the City's website at www.cityofgrandledge.com and at the City Clerk's office, 310 Greenwood St., Grand Ledge, Michigan, between 8:00 a.m. and 5 p.m., Monday through Friday.

The meeting will be held in the Council Chambers, City Hall, 310 Greenwood St., Grand Ledge MI 48837, in compliance with the Open Meetings Act, as amended, and will also be livestreamed via Zoom for informational purposes only. The online stream can be accessed at <https://us02web.zoom.us/j/82780211366>, phone one-tap: +16468769923,,82780211366# (New York), +16469313860,,82780211366, via audio at +1 646 876 9923 (New York), +1 646 931 3860, +1 301 715 8592 (Washington DC), +1 305 224 1968, +1 309 205 3325, +1 312 626 6799 (Chicago), +1 689 278 1000, +1 719 359 4580, +1 253 205 0468, +1 253 215 8782 (Tacoma), +1 346 248 7799 (Houston), +1 360 209 5623, +1 386 347 5053, +1 408 638 0968 (San Jose), +1 507 473 4847, +1 564 217 2000, +1 669 444 9171, +1 669 900 6833 (San Jose) Webinar ID: 827 8021 1366, international numbers available: <https://us02web.zoom.us/j/82780211366>

The Zoning Board of Appeals invites anyone interested to attend in person and offer comments at the public hearing. Written comments can be mailed or delivered to Elected or Appointed Officials at 310 Greenwood St., Grand Ledge, MI 48837, placed in the drop box in front of City Hall, or emailed to cityhall@cityofgrandledge.com. All written comments will be considered if received by 5:00 p.m. the day of the hearing. Please call (517) 627-2149 or email cityhall@cityofgrandledge.com for further information or to request accommodations for disabilities.

Gregory Newman, City Clerk

Consumers Energy

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JACKSON MI 49202

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CONSUMERS ENERGY CO

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**STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION**

NOTICE OF HEARING

**FOR THE ELECTRIC CUSTOMERS OF CONSUMERS ENERGY
COMPANY**

CASE NO. U-21873

- Consumers Energy Company requests Michigan Public Service Commission for approval to implement a power supply cost recovery plan for the twelve months ending December 31, 2026.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company One Energy Plaza, Jackson, MI 49201, 800-477-5050, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: <https://mi-psc.my.site.com/s/>.
- A pre-hearing will be held:

DATE/TIME: Wednesday, November 19, 2025 at 10:00 AM

BEFORE: Administrative Law Judge Katherine E. Talbot

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge's secretary at (517) 284-8130 or by email at LARA-MOAHHR-PSC@michigan.gov in advance of the hearing.

*****AUTO**ALL FOR AADC 488
 Spvr, Township of ONEIDA
 11041 Oneida Rd
 Grand Ledge MI 48837-9448



RECEIVED

OCT 27 2025

BY: _____



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STATE OF MICHIGAN

BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING

FOR THE ELECTRIC CUSTOMERS OF CONSUMERS ENERGY COMPANY

CASE NO. U-21985

• Consumers Energy Company requests Michigan Public Service Commission's for approval of the sale of its 13 river hydroelectric generating plants to Confluence Hydro, LLC, approval of the Power Purchase Agreement between Consumers Energy Company and Confluence Hydro, LLC, including a Financial Compensation Mechanism, and approval of deferred accounting treatment and other relief related to the sale.

• The information below describes how a person may participate in this case.

• You may call or write Consumers Energy Company One Energy Plaza, Jackson, MI 49201, 800-477-5050, for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: <https://mi-psc.my.site.com/s/>.

• A pre-hearing will be held:

DATE/TIME: Monday, November 24, 2025 at 10:00 AM

BEFORE: Administrative Law Judge James M. Varchetti

LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate or who are seeking access to the video/teleconference should contact the Administrative Law Judge's secretary at (517) 284-8130 or by email at LARA-MOHR-PSC@michigan.gov in advance of the hearing.

*****AUTO**ALL FOR AADC 488
Spvr, Township of ONEIDA
11041 Oneida Rd
Grand Ledge MI 48837-9448



ACCOUNT BALANCES

CASH DEPOSITS

	<u>09/30/2024</u>	<u>10/31/2024</u>
Cash Box	\$ 200.00	\$ 200.00
TOTAL	200.00	200.00

DART BANK- Operations:

General Fund Checking	\$ 128,722.99	\$143,832.79
General Fund Savings .80% APY	132,950.36	202,022.91
TOTAL	\$261,673.35	\$345,855.70

SAVINGS ACCOUNTS:

Consumers Credit Union Savings	\$ 25.00	\$ 25.00
Flagstar Savings 3.65% APY	\$241,777.31	\$242,525.89
MI Class ARPA Avg. 4.9536% APY	\$.07	\$.00
MI Class – Gen Fund 5.2346% APY	\$311,414.02	\$312,723.20
TOTAL	\$553,216.40	\$555,274.09

CERTIFICATES OF DEPOSIT

	<u>RATE</u>	<u>MATURITY</u>		
Consumers C U	4.746%	10/01/2025	\$213,917.62	\$214,749.79
Dart Bank CD 1	4.81%	10/13/2024	\$127,942.70	\$128,448.51
Eaton Comm. CD	4.89%	03/29/2025	\$ 80,000.48	\$ 80,000.48
Union Bank CD	5.25%	07/02/2025	\$200,000.00	\$202,596.16
TOTAL			\$621,860.80	\$625,794.94

	<u>09/30/2024</u>	<u>10/31/2024</u>
TOTAL DEPOSITS	\$ 1,436,950.55	\$1,527,124.73
<i>Winter Tax Receiving Dart</i>	<i>\$ 1,525,826.38</i>	<i>\$ 10,803.41</i>


 Melissa A. Goschka, Treasurer

ACCOUNT BALANCES

CASH DEPOSITS

	<u>09/30/2025</u>	<u>10/31/2025</u>
Cash Box	\$ 200.00	\$ 200.00
TOTAL	200.00	200.00

DART BANK- Operations:

General Fund Checking	\$ 235,097.01	\$187,267.15
General Fund Savings .80%	172,958.51	334,329.73
TOTAL	\$408,055.52	\$521,596.88

SAVINGS ACCOUNTS:

Consumers Credit Union Savings	\$ 25.00	\$ 25.00
Flagstar Savings 2.95%	\$249,808.07	\$250,434.72
MI Class-Gen Fund Avg. 4.2044%	\$325,739.48	\$326,904.65
TOTAL	\$575,572.55	\$577,364.37

CERTIFICATES OF DEPOSIT

	<u>RATE</u>	<u>MATURITY</u>		
Consumers C U	4.00%	10/01/2026	\$224,284.23	\$225,159.12
Dart Bank CD 1	3.80%	04/17/2026	\$129,378.21	\$ 50,000.00
Eaton Comm. CD1	3.98%	03/31/2026	\$ 83,601.98	\$ 83,601.98
Eaton Comm. CD2	3.85%	10/20/2026	\$ 80,002.06	\$ 80,002.06
Union Bank CD	4.00%	07/02/2026	\$210,500.62	\$212,622.93
TOTAL			\$647,765.04	\$651,386.09

	<u>09/30/2025</u>	<u>10/31/2025</u>
TOTAL DEPOSITS	\$ 1,631,593.11	\$1,750,547.34
<i>Winter Tax Receiving Dart</i>	<i>\$ 1,812,339.43</i>	<i>\$ 35,484.86</i>


Melissa A. Goschka, Treasurer

Oneida Charter Township

101-000-001.000 DART GENERAL FUND CHECKING Ending Balance: \$129,458.16

Date	Ref No.	Type	Payee Account	Memo	Payment	Deposit	Stat	Attachments	Balance
10/30/2025		ADP		payroll taxes	\$6,188.37		Auto		\$136,883.35
		Check -Split-							
10/30/2025	EFT	ADP		payroll	\$16,637.37				\$143,071.72
		Check -Split-							
10/29/2025	22481	John Hancock		retirement 10/30/25 payroll	\$2,852.25				\$159,709.09
		Check -Split-							
10/29/2025	22480	John Hancock		retirement- 08/30/25 payroll	\$2,852.25				\$162,561.34
		Check -Split-							
10/29/2025	22479	JACQUELINE H KILGORE		mileage	\$320.18				\$165,413.59
		Check -Split-							
10/28/2025	22478	MUNICIPAL INSPECTIONS SERVICES		July, Aug, Sept inspections	\$4,778.50				\$165,733.77
		Check -Split-							
10/28/2025	22477	GLADSTONE PRINTING		business cards INV#25.08582	\$71.00				\$170,512.27
		Check	101-101-900.000 TOWNSHIP BOARD:PRINTING & PUBLISHING						
10/28/2025	22476	MANER, COSTERISAN		QBO subscription INV#75108	\$159.60				\$170,583.27
		Check	101-101-740.000 TOWNSHIP BOARD:OPERATING SUPPLIES						
10/28/2025	22475	PRECISION GROUNWORKS, LLC		mowing and weed whipping September INV#2208	\$2,020.00				\$170,742.87
		Check	101-567-930.000 CEMETERY:REPAIR & MAINTENANCE						
10/28/2025	22474	PRECISION GROUNWORKS, LLC		2 burials	\$1,500.00				\$172,762.87
		Check -Split-							
10/28/2025	22473	Polly Products		Deer park trash cans, liners INV80179 Aluminum anchor kit INV80180	\$528.70				\$174,262.87

Date	Ref No.	Type	Payee Account	Memo	Payment	Deposit	Stat	Attachments	Balance
10/28/2025	22472	Check -Split-	THE COUNTY JOURNAL	public hearing bdtg 2026 INV#295898	\$70.70				\$174,791.57
10/28/2025	22471	Check	101-101-900.000 TOWNSHIP BOARD:PRINTING & PUBLISHING	printer paper, name plates INV#14R6-RKFN-CKTD	\$73.73				\$174,862.27
10/21/2025	22470	Check	101-101-727.000 TOWNSHIP BOARD:OFFICE SUPPLY	CC payment- internet, granger	\$104.65				\$174,936.00
10/21/2025	22469	Check -Split-	DART BANK	Oct board synopsis	\$99.50				\$175,040.65
10/21/2025	22468	Check	THE COUNTY JOURNAL	Annual assessing software/support	\$3,980.00				\$175,140.15
10/21/2025	22467	Check	101-101-900.000 TOWNSHIP BOARD:PRINTING & PUBLISHING	License and support renewal	\$1,652.00				\$179,120.15
10/21/2025	22466	Check	101-262-977.000 ELECTIONS:EQUIPMENT	twp phones nov 2025	\$273.63				\$180,772.15
10/21/2025	22465	Check	101-265-920.000 TOWNSHIP HALL:UTILITIES	MAMC membership	\$100.00				\$181,045.78
10/15/2025	22464	Check	101-215-958.000 CLERK:TRAINING EATON COUNTY CONTROLLER	Patrol 9/25-9/27	\$1,300.00				\$181,145.78
10/15/2025	22463	Check	101-301-700.345 PUBLIC SAFTEY/SHERIFF	Meter rental	\$131.40				\$182,445.78
10/15/2025	22463	Check	101-101-977.000 TOWNSHIP BOARD:EQUIPMENT						

Date	Ref No.	Type	Payee Account	Memo	Payment	Deposit	Stat	Attachments	Balance
10/15/2025	22462	BRD PRINTING	101-101-727.000 TOWNSHIP BOARD:OFFICE SUPPLY	Notepads	\$333.32		1	Auto	\$182,577.18
10/15/2025	22461	GLADSTONE PRINTING	101-101-727.000 TOWNSHIP BOARD:OFFICE SUPPLY	Receipt books	\$499.00		1		\$182,910.50
10/07/2025	22459	HAMMOND FARMS LANDSCAPE SUPPLY	101-528-100.00 TOWNSHIP BOARD:RUBBISH DISPOSAL (yard waste)	Compost	\$458.70		1		\$183,409.50
10/07/2025	22458	Madeira Networks LLC	101-101-740.000 TOWNSHIP BOARD:OPERATING SUPPLIES	IT support	\$550.00		1		\$183,868.20
10/07/2025	22457	TOTAL SECURITY, LLC	101-265-920.000 TOWNSHIP HALL:UTILITIES	Monitoring alarm system	\$105.00		1		\$184,418.20
10/07/2025	22456	CONSUMERS ENERGY	101-567-801.000 BRUTSCHE CONCRETE PRODUCTS INC	Twp hall electric,street lights	\$2,153.61		1		\$184,523.20
10/07/2025	22455	BRUTSCHE CONCRETE PRODUCTS INC	101-567-801.000 CEMETERY:CEMETERY CONTRACT SERVICES	Engravement on columbarium	\$251.00		1		\$186,676.81
10/07/2025	22454	JUSTIN M KILGORE	101-257-860.000 ASSESSOR:MILEAGE	assessor Mileage - 1/2-9/11/25	\$512.40		1		\$186,927.81
10/07/2025	22453	SHILA KIANDER	101-257-958.000 ASSESSOR:TRAINING	CCAA Training	\$25.00		1		\$187,440.21
10/07/2025	22452	THE COUNTY JOURNAL	Check -Split-	Millage Rate Public Notice Board Synopsis	\$189.40		1		\$187,465.21
10/03/2025	EFT	ADP	ADP	payroll bundle	\$198.70		1		\$187,654.61

Date	Ref No.	Type	Payee Account	Memo	Payment	Deposit	Stat	Attachments	Balance
10/03/2025	EFT	Check	6560 OTHER FUNCTIONS:Payroll Expenses						
			ADD	payroll taxes	\$261.04		1		\$187,853.31
10/01/2025	22451	Check	APPLIED IMAGING	contract base rate charge for 9/27/25-9/26/26	\$1,086.11		1		\$188,114.35
		Check	101-101-740.000 TOWNSHIP BOARD:OPERATING SUPPLIES						

EATON COUNTY 911

Number of Events by Nature

Oneida Township October 2025

Nature	# Events
ALARM ALL	1
ASSIST CITIZEN	1
EMS ASSIST	1
FOLLOWUP OF ANY KIND	1
LARCENY	1
PERSONAL INJURY CRASH	1
PROPERTY CHECK	1
SUICIDAL THRT OR ATTEMPT	1
SUSPICIOUS VEHICLE	2
THREATS	1
TRAFFIC STOP	11
VEHICLE INSPECTION	1
Total	23

Code enforcement complaint list for the Oneida Twp November 11th, 2025, meeting.

Greeting Trustees & Board members

Please contact me directly for any additional information as needed.

Below is the list of new complaints and prior ones being worked on.

New complaints for October 2025

25-31, 25-32, 25-33,

25-31,

10-3-2025 – Yard motion light

Stone Bluff Dr.

A resident inquired on a neighbor's new motion light that shines toward their residence. They attempted to contact the neighbor and noticed several new cameras, but they were unable to make any contact.

I checked the area and found that both the resident and the neighbor appeared to have backyard motion lights which could be seen from the other residents' back decks. Best I can tell, the light does not violate our ordinance and does not emit light across the property line as could be measured with the photometric light meter.

Ironically, there are 41 streetlights in this subdivision, with half being a brighter white bulb that seems to be brighter than many of the motion lights I observed

I have tested the light meter in many locations and have found that while a light may be visible, it does not necessarily translate into measurable candle power and light emission at the distant property lines.

25-32,

10-7-25 – Abandoned vehicles

Partlow Ave

A resident inquired about a disabled truck that was on jackstands.

I checked the residence and found a truck with two brand new jack stands, tags still on them with new tools where it appeared someone was trying to replace a front wheel bearing. I spoke with the homeowner who said her son was working on the vehicle but was waiting on parts. The truck was fixed and operational within the following week.

There is also another vehicle in the driveway which is not currently operational.

I provided disposal options to the owner, after speaking with family they intended to restore the vehicle.

They have placed a suitable car cover over the vehicle.

I will continue to monitor future complaints and see if the cover stays intact.

25-33

10-7-25 – Abandoned residence.

Partlow Ave

A resident made a complaint about a "red tagged water shut off notice" on a door posted by GL City.

This residence was inquired on last year and earlier this year with the property owner putting a significant amount of time and money into the residence. Currently no one appears to be living at this residence, it seems reasonable that the water would be turned off. While the residence currently has a water shut off notice, it seems to be maintained, is clean and upkept, the grass is being mowed, there are no holes, broken glass, strewn trash or missing siding pieces.

No action at this time while the Township Attorney reviews our dangerous building ordinance.

Transaction Report
January 1-December 31, 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT FULL NAME	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
101-301-700.345 PUBLIC SAFTEY/SHERIFF								
01/07/2025	Check	22256	EATON COUNTY CONTROLLER	Invoice 2025-17	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	3,540.00	3,540.00
01/28/2025	Check	22273	EATON COUNTY CONTROLLER	2025-27	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	720.00	4,260.00
01/28/2025	Check	22273	EATON COUNTY CONTROLLER	2025-26	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,300.00	5,560.00
01/28/2025	Check	22273	EATON COUNTY CONTROLLER	2025-23	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	4,620.00	10,180.00
02/04/2025	Check	22285	EATON COUNTY CONTROLLER	Invoice 2025-29	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,690.00	11,870.00
02/19/2025	Check	22290	EATON COUNTY CONTROLLER	2025-00000033	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,300.00	13,170.00
03/13/2025	Check	22322	EATON COUNTY CONTROLLER	2025-36	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,040.00	14,210.00
04/07/2025	Check	22340	EATON COUNTY CONTROLLER	2025-42	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,560.00	15,770.00
04/17/2025	Check	22348	EATON COUNTY CONTROLLER	2025-43	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,040.00	16,810.00
04/17/2025	Check	22348	EATON COUNTY CONTROLLER	2025-40	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,917.50	18,727.50
05/21/2025	Check	22366	EATON COUNTY CONTROLLER	2025-50	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	2,600.00	21,327.50
05/29/2025	Check	22375	EATON COUNTY CONTROLLER	2025-53	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,040.00	22,367.50
06/11/2025	Check	22382	EATON COUNTY	April #2025-47	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,560.00	23,927.50
06/11/2025	Check	22383	EATON COUNTY	May #2025-56	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	2,860.00	26,787.50
07/02/2025	Check	22380	EATON COUNTY CONTROLLER	June 2025 patrol	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,300.00	28,087.50
07/16/2025	Check	22397	EATON COUNTY CONTROLLER	Deputy for the month of May 2025	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	3,360.00	31,447.50
07/23/2025	Check	22404	EATON COUNTY CONTROLLER	7/1/25-7/10/25 deputy	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,625.00	33,072.50
08/13/2025	Check	22421	EATON COUNTY	7/14/25-7/25/25 Patrol	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,885.00	34,957.50
08/27/2025	Check	22428	EATON COUNTY CONTROLLER	patrol 7/28/25-8/09/25	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,495.00	36,452.50
09/17/2025	Check	22438	EATON COUNTY CONTROLLER	INV#2025-00000073 patrol 8/24/25-9/5/25	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	2,080.00	38,532.50
10/15/2025	Check	22483	EATON COUNTY CONTROLLER	INV#2025-00000069 patrol 8/10-8/22 INV#2025-00000069	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,300.00	39,832.50
11/04/2025	Check	22483	EATON COUNTY CONTROLLER	patrol 10/6-10/17 INV#2025-00000003	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,560.00	41,412.50
11/05/2025	Check	22487	EATON COUNTY CONTROLLER	patrol 10/20-10/31/25	101-301-700.345 PUBLIC SAFTEY/SHERIFF	DART GENERAL FUND CHECKING	1,885.00	43,297.50
Total for 101-301-700.345 PUBLIC SAFTEY/SHERIFF							\$45,117.50	
TOTAL							\$45,117.50	

Budget 45,000

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.*, (the "Act") by and between the Township of Oneida, a Michigan municipal corporation (the "Franchising Entity"), and WideOpenWest, LLC, a Delaware corporation doing business as WOW! Internet Cable Phone.

I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that terms as defined in 47 USC 522(5).
- B. "Cable Service" means that terms as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
 - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
 - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
 - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. **[If the Provider is using telecommunication facilities]** to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
 - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
 - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
 - iv. Natural disasters
 - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

IV. Responsibility of the Franchising Entity

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
 - ii. Access to a building owned by a governmental entity.
 - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has

paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
 - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
 - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of 3 % (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
 - 1. **Gross revenues shall include all of the following:**
 - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
 - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
 - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
 - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
 - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
 - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
 - 2. **Gross revenues do not include any of the following:**
 - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.
 - ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.

- iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
 - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
 - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
 - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
 - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
 - viii. Sales of capital assets or surplus equipment.
 - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
 - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
 - F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
 - G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
 - H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
 - I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
 - J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
 - K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

VII. Public, Education, and Government (PEG) Channels

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the

particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.

- D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
- E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
- F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
- G. A PEG channel shall only be used for noncommercial purposes.

VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
 - 1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount _____) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
 - 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is _____% of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
 - 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is _____% of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
 - 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.
- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

X. Termination and Modification

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XI. Transferability

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

XII. Change of Information

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XIII. Confidentiality

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:
 "[insert PROVIDER'S NAME]
 [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

XIV. Complaints/Customer Service

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(I) in the Act**.

XV. Notices

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

If to the Franchising Entity:
(must provide street address)

If to the Provider:
(must provide street address)

Township of Oneida:

Supervisor

11041 Oneida Road

Grand Ledge, MI 48837

Attn: Rick Jones

Fax No.:

WOW! Internet Cable Phone

380 Wright Industrial Parkway

Pottersville, MI 48876

Attn: Byrant Murray

Fax No.: 517-543-8057

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

XVI. Miscellaneous

- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. **The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.**
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute on and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. **The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.**

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.

Township of Oneida, a Michigan Municipal Corporation

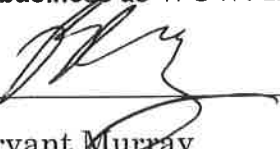
**OpenWest, LLC, a Delaware corporation
doing business as WOW! Internet Cable Phone**



By
Rick Jones
Print Name
Supervisor
Title
11041 Oneida Rd.
Address
Grand Ledge, MI 48837
City, State, Zip
517-925-6273
Phone

Fax

Email

By

Bryant Murray
Print Name
Manager, Operations
Title
380 Wright Industrial Parkway
Address
Pottersville, MI 48876
City, State, Zip
517-319-3150
Phone
517-543-8057
Fax
bryant.murray@wowinc.com
Email

FRANCHISE AGREEMENT *(Franchising Entity to Complete)*

Date submitted:
Date completed and approved:

ATTACHMENT 1

**UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
(Pursuant To 2006 Public Act 480)
(Form must be typed)**

Date: October 22, 2025		
Applicant's Name: WideOpenWest, LLC dba WOW! Internet Cable Phone		
Address 1: 380 Wright Industrial Parkway		
Address 2: PO Box 360		Phone: 517-319-3150
City: Potterville	State: NI	Zip: 48876
Federal I.D. No. (FEIN): 04-3561701		

Company executive officers:

Name(s): Teresa Elder
Title(s): CEO

Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Bryant Murray		
Title: Manager, Operations		
Address: 380 Wright Industrial Parkway; Potterville, MI 48876		
Phone: 517-319-3150	Fax: 517-543-8057	Email: bryant.murray@wowinc.com

Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

System prints available by request.

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]

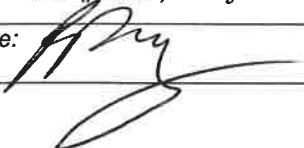
Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

Date:

For All Applications:

**Verification
(Provider)**

I, Bryant Murray, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Bryant Murray, Manager of Operations	
Signature: 	Date: 10-27-25

(Franchising Entity)

Oneida Township, a Michigan municipal corporation

By 

Rick Jones

Print Name

Supervisor

Title

11041 Oneida Road

Address

Grand Ledge, MI 48835

City, State, Zip

517-925-6273

Phone

supervisor@oneidatownship.org

Fax

Email

Date

ONEIDA CHARTER TOWNSHIP 2026 BUDGET WORKSHEET

	Actual 2024	Actual 2025	Budget 2025	Proposed 2026
Income				
101-000-574.000 STATE SHARED REVENUE (State Grants - State Revenue Sharing)	425,114.00	433,884.00	429,996.00	425,200.00
101501 GRANTS	0.00	59,990.23	60,000.00	0.00
101695 CABLE FRANCHISE FEES	20,214.72	21,802.26	35,000.00	25,000.00
CHARGES FOR SERVICES				
101607 BUILDING PERMITS	9,784.00	34,710.00	10,000.00	10,000.00
101610 MEP INSPECTIONS	12,159.00	14,499.50	10,000.00	12,000.00
101642 CEMETERY DEED SALES	11,648.00	7,096.00	10,000.00	10,000.00
101643 CEMETERY CONTRACT SRVCS	15,438.40	10,308.20	10,000.00	10,000.00
101645 MISC. SERVICES	100.00	50.00	0.00	0.00
101647 ZONING SERVICES	1,645.00	1,693.00	1,000.00	1,200.00
Total CHARGES FOR SERVICES	\$ 50,774.40	\$ 68,356.70	\$ 41,000.00	\$ 43,200.00
INTEREST AND MISCELLANEOUS				
101644 INTEREST & DIVIDENDS	47,125.94	37,593.81	25,000.00	21,000.00
101677 REIMBURSEMENTS	10,040.84	4,995.27	2,500.00	2,500.00
101679 SALE OF EQUIPMENT	0.00	0.00	0.00	0.00
101687 REFUNDS & REBATES	0.00	250.12	400.00	400.00
Total INTEREST AND MISCELLANEOUS	\$ 57,166.78	\$ 42,839.20	\$ 27,900.00	\$ 23,900.00
SPECIAL ASSESSMENTS				
101672 SPECIAL ASSESSMENTS	12,418.80	17,051.16	17,500.00	17,500.00
Total SPECIAL ASSESSMENTS	\$ 12,418.80	\$ 17,051.16	\$ 17,500.00	\$ 17,500.00
TAXES				
101403 CURRENT PROPERTY TAXES	166,780.62	179,020.35	165,000.00	175,000.00
101407 DELINQ REAL PROP TAX	731.17	0.00	4,000.00	0.00
101408 PENALTIES & INTEREST	2,045.43	6,484.13	2,000.00	1,000.00
101441 LOCAL STABILIZATION TAX	6,933.55	4,504.20	5,000.00	4,500.00
101447 ADMINISTRATION FEE	79,344.08	86,255.92	67,000.00	80,000.00
101678 P.A. 425 TAXES	26,515.67	0.00	27,000.00	27,000.00
401420 DELQ. PERSONAL PROPERTY TAX	-152.38	0.00	0.00	0.00
Total TAXES	\$ 282,198.14	\$ 276,264.60	\$ 270,000.00	\$ 287,500.00
Total Income	\$ 847,886.84	\$ 920,188.15	\$ 881,396.00	\$ 822,300.00
Expenses				
101100 TOWNSHIP BOARD				
000 COMPOST	0.00	3,392.25	10,000.00	5,000.00
702 TOWNSHIP BOARD SALARY	10,505.76	9,100.00	10,920.00	10,920.00
703 ADMIN ASST SALARY	16,911.18	14,560.32	20,592.00	20,592.00
727 OFFICE SUPPLY	1,725.69	2,209.51	2,500.00	2,500.00
740 OPERATING SUPPLIES	26,448.45	14,164.95	15,000.00	15,000.00
801 AUDIT	17,600.00	18,400.00	20,000.00	20,000.00
802 MEMBERSHIP DUES	3,604.54	3,844.47	4,000.00	4,000.00
803 ENGINEERING	0.00	0.00	1,000.00	1,000.00
804 ATTORNEY FEES	29,148.69	21,534.50	30,000.00	30,000.00
851 POSTAGE	9,500.24	6,040.87	7,000.00	12,500.00
900 PRINTING & PUBLISHING	1,549.95	899.30	1,200.00	1,200.00
956 MISCELLANEOUS	16,827.59	229.05	10,000.00	10,000.00
977 EQUIPMENT	4,649.97	1,334.76	2,000.00	2,000.00

ONEIDA CHARTER TOWNSHIP 2026 BUDGET WORKSHEET

	Actual 2024	Actual 2025	Budget 2025	Proposed 2026
Total 101100 TOWNSHIP BOARD	\$ 138,472.06	\$ 95,709.98	\$ 134,212.00	\$ 134,712.00
101171 SUPERVISOR				
702 SALARY	20,000.04	17,333.30	20,800.00	20,800.00
703 DEPUTY SUPERVISOR	1,200.00	1,000.00	1,200.00	1,200.00
901 TRAINING	0.00	494.50	1,000.00	1,000.00
902 MILEAGE	51.09	0.00	250.00	0.00
956 MISCELLANEOUS	0.00	71.00	250.00	250.00
Total 101171 SUPERVISOR	\$ 21,251.13	\$ 18,898.80	\$ 23,500.00	\$ 23,250.00
101209 ASSESSOR				
702 SALARY	41,000.04	35,500.00	42,600.00	42,600.00
703 DEPUTY ASSESSOR	0.00	0.00	0.00	0.00
901 TRAINING	1,003.48	866.51	1,500.00	1,500.00
902 MILEAGE	1,762.23	512.40	1,600.00	1,600.00
956 MISCELLANEOUS	3,136.94	2,560.00	4,000.00	4,000.00
Total 101209 ASSESSOR	\$ 46,902.69	\$ 39,438.91	\$ 49,700.00	\$ 49,700.00
101215 CLERK				
702 SALARY	37,999.92	32,933.30	39,520.00	39,520.00
703 DEPUTY CLERK SALARY	5,466.98	4,588.65	5,000.00	10,000.00
901 TRAINING	80.20	125.00	2,500.00	2,500.00
902 MILEAGE	187.94	220.08	500.00	500.00
956 MISCELLANEOUS	100.00	0.00	1,000.00	1,000.00
Total 101215 CLERK	\$ 43,835.04	\$ 37,867.03	\$ 48,520.00	\$ 53,520.00
101247 BOARD OF REVIEW				
702 SALARY	1,125.00	0.00	1,400.00	1,400.00
900 PRINTING & PUBLISHING	271.58	298.50	300.00	300.00
956 MISCELLANEOUS	195.00	162.48	300.00	300.00
Total 101247 BOARD OF REVIEW	\$ 1,591.58	\$ 460.98	\$ 2,000.00	\$ 2,000.00
101253 TREASURER				
702 SALARY	31,000.08	26,866.70	32,240.00	32,240.00
703 DEP TREASURER SALARY	405.90	410.85	1,000.00	3,000.00
900 PRINTING & PUBLISHING	1,422.53	0.00	250.00	700.00
901 TRAINING	268.00	379.00	1,000.00	1,000.00
902 MILEAGE	18.76	0.00	250.00	250.00
956 MISCELLANEOUS	99.00	0.00	600.00	200.00
Total 101253 TREASURER	\$ 33,214.27	\$ 27,656.55	\$ 35,340.00	\$ 37,390.00
101262 ELECTIONS				
702 WAGES	5,657.82	1,178.00	5,000.00	5,000.00
727 OFFICE SUPPLIES	5,950.92	0.00	2,500.00	5,000.00
740 OPERATING	426.86	1,698.43	500.00	1,500.00
900 PRINTING & PUBLISHING	797.64	62.90	300.00	1,000.00
930 REPAIRS	0.00	0.00	1,000.00	1,000.00
977 EQUIPMENT	0.00	3,304.00	1,000.00	3,000.00
Total 101262 ELECTIONS	\$ 12,833.24	\$ 6,243.33	\$ 10,300.00	\$ 16,500.00
101265 TOWNSHIP HALL				
920 UTILITIES	9,375.84	8,855.23	12,000.00	12,000.00
930 REPAIRS & MAINTENANCE	9,274.84	14,993.00	10,000.00	15,000.00
956 MISCELLANEOUS	0.00	0.00	0.00	0.00
975 BLDG. ADDITIONS & IMPRV.	0.00	0.00	2,500.00	2,500.00

ONEIDA CHARTER TOWNSHIP 2026 BUDGET WORKSHEET

	Actual 2024	Actual 2025	Budget 2025	Proposed 2026
977 EQUIPMENT	0.00	3,737.98	2,000.00	2,000.00
900 PARK	0.00	90,216.36	90,000.00	500.00
Total 101265 TOWNSHIP HALL	\$ 18,650.68	\$ 117,802.57	\$ 116,500.00	\$ 32,000.00
101276 CEMETERY				
702 SALARY	5,000.03	4,166.70	5,000.00	5,000.00
703 DEP SEXTON WAGES	0.00	0.00	0.00	0.00
740 OPERATING SUPPLIES & EQUIP	186.28	1,820.10	300.00	300.00
801 CEMETERY CONTRACT SERVICES	18,648.20	9,283.80	12,000.00	12,000.00
930 REPAIR & MAINTENANCE	43,670.97	13,732.64	10,000.00	12,000.00
Total 101276 CEMETERY	\$ 67,505.48	\$ 29,003.24	\$ 27,300.00	\$ 29,300.00
101301 PUBLIC SAFETY/SHERIFF	\$39,900.00	\$38,552.50	\$45,000.00	\$50,000.00
101371 BUILDING INSPECTOR				
702 SALARY	25,083.41	21,666.70	26,000.00	26,000.00
801 MEP INSPECTIONS	12,138.71	13,065.68	10,000.00	10,000.00
900 PRINTING & PUBLISHING	154.00	125.00	100.00	100.00
901 TRAINING	645.05	1,117.32	1,500.00	1,500.00
902 MILEAGE	952.92	0.00	500.00	1,000.00
956 MISCELLANEOUS	225.00	45.00	100.00	10,000.00
Total 101371 BUILDING INSPECTOR	\$ 39,199.09	\$ 36,019.70	\$ 38,200.00	\$ 48,600.00
101445 DRAIN AT LARGE	\$2,974.60	\$3,528.03	\$12,000.00	\$12,000.00
101450 PUBLIC UTILITIES				
920 STREET LIGHTING	20,293.39	20,240.52	20,000.00	20,000.00
Total 101450 PUBLIC UTILITIES	\$ 20,293.39	\$ 20,240.52	\$ 20,000.00	\$ 20,000.00
101721 ZONING DEPARTMENT				
702 ADMINISTRATOR SALARY	44,000.04	38,133.30	45,760.00	45,760.00
703 BOARDS SALARIES & PLAN SEC	3,596.16	0.00	5,480.00	5,500.00
704 ZONING ENFORCEMENT OFFICER	0.00	9,500.00	12,000.00	12,000.00
900 PRINTING & PUBLISHING	809.57	1,438.48	1,000.00	2,500.00
901 TRAINING	114.25	0.00	2,500.00	2,500.00
902 MILEAGE	144.72	0.00	300.00	300.00
956 MISCELLANEOUS	184.37	55.40	300.00	300.00
Total 101721 ZONING DEPARTMENT	\$ 48,849.11	\$ 49,127.18	\$ 67,340.00	\$ 68,860.00
446700 ROAD IMPROVEMENT AGREEMENT	\$ 0.00	\$ 49,171.57	\$ 59,000.00	\$ 50,000.00
101803 PROFESSIONAL SERVICES	\$10,238.95	\$6,165.80	\$6,537.70	\$15,000.00
OTHER FUNCTIONS				
101718 PAYROLL TAXES	0.00	59,852.10	25,000.00	74,400.00
101861 EMPLOYER'S SHARE RETIREMENT	20,229.91	16,133.22	22,880.00	22,880.00
101871 WORKERS COMP INSURANCE	2,376.00	3,061.00	4,000.00	4,000.00
101954 INSURANCE & BONDS	13,979.00	16,065.00	16,100.00	17,000.00
101965 BANK SERVICE CHARGES	95.65	143.00	200.00	200.00
6560 Payroll Expenses	3,091.48	5,832.24	3,500.00	6,000.00
Total OTHER FUNCTIONS	\$ 39,772.04	\$ 101,086.56	\$ 71,680.00	\$124,480.00
Total Expenses	\$585,483.35	\$676,973.25	\$767,129.70	\$767,312.00
Net	\$ 262,403.49	\$ 243,214.90	\$ 114,266.30	\$54,988.00

Interlocal Agreement for Eaton County to Approve the Designated Assessor for the period January 1, 2026 through December 31, 2030

Public Act 660 of 2018 requires a county to have a Designated Assessor on file with the State Tax Commission as of December 31, 2020. Accordingly, the following interlocal agreement (hereinafter “AGREEMENT”) has been executed by the Board of Commissioners for Eaton County, a majority of the assessing districts in Eaton County, and the individual put forth as the proposed Designated Assessor. Eaton County and the Assessing Districts are collectively referred to throughout this AGREEMENT as the “Parties.”

RECITALS

WHEREAS, The Assessing Districts are Municipal Corporations located within the County of Eaton, in the State of Michigan;

WHEREAS, The Michigan Constitution of 1963, Article 7, Section 28 permits a political subdivision to exercise jointly with any other political subdivision any power, privilege or authority which such political subdivisions share in common with each other and which each might exercise separately;

WHEREAS, The Urban Cooperation Act of 1967, being MCL 124.505 *et seq.*, and the Intergovernmental Transfer of Functions and Responsibilities Act, give effect to the Constitutional provision by providing that public agencies may enter into interlocal agreements to carry out their respective functions, powers and authority;

WHEREAS, P.A. 660 of 2018 requires each County to enter into an AGREEMENT that designates the individual who will serve as the County’s Designated Assessor. That interlocal agreement must be approved by the County Board and a majority of the assessing districts in the County.

WHEREAS, P.A. 660 of 2018 mandates that the Designated Assessor shall be an advanced assessing officer or a master assessing officer.

NOW, THEREFORE, based on the foregoing Recitals, and in consideration of the terms of this Agreement, the Members agree as follows:

BACKGROUND INFORMATION

Eaton County proposes that Timothy Vandermark (R- 7793) serve as the Designated Assessor for the following assessing districts within Eaton County: Bellevue Township, Benton Charter Township, Brookfield Township, Carmel Township, Chester Township, Delta Charter Township, Eaton Township, Eaton Rapids Township, Hamlin Township, Kalamo Township, Oneida Charter Township, Roxand Township, Sunfield Township, Vermontville Township, Walton Township, Windsor Charter Township, City of Charlotte, City of Eaton Rapids, City of Grand Ledge, City of Olivet and City of Potterville.

Once the designated assessor process is invoked, the Parties agree that the Designated Assessor will perform the duties associated with being the assessor of record for an assessing district at the following location: Eaton County Equalization Department, 1045 Independence Blvd., Charlotte, MI. The Parties further agree that specific hours will be negotiated as part of the employment contract to be executed in the event an assessing district is subject to the designated assessor process.

QUALIFICATIONS OF DESIGNATED ASSESSOR

Included as an addendum to this AGREEMENT, the Eaton County Board of Commissioners has received and reviewed the following documents provided by the Designated Assessor:

1. Resume, curriculum vitae, or other documents providing the Designated Assessor's current employment status as well as additional and specific details regarding the Designated Assessor's current assessing or equalization responsibilities and local unit assessing experience as it relates to being approved as the Designated Assessor for Eaton County.
2. Disclosure of any conflicts of the interest involving the proposed Designated Assessor, the County, or any assessing district, if applicable.

It is understood that the individual identified as the Designated Assessor in this AGREEMENT will, during the length of this agreement, maintain their assessor certification in good standing with the State Tax Commission and when required to serve as the Designated Assessor for an assessing district in Eaton County shall act as the Assessor of Record for that assessing district. When acting as the Assessor of Record for an assessing district, the Designated Assessor shall meet all the requirements as set forth by the State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

Any additional requirements that are agreed to by the Designated Assessor, the County and the Assessing Districts may not conflict with the State Tax Commission's *Supervising Preparation of the Rolls*.

DUTIES AND RESPONSIBILITIES OF DESIGNATED ASSESSOR

The Designated Assessor, while serving as the assessor of record for an assessing district within Eaton County, shall satisfy all requirements contained State Tax Commission's *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.

Within 30 to 90 days of being appointed as the Designated Assessor for the assessing district, the Designated Assessor shall prepare and transmit to the assessing district's supervisor, manager, or chief executive a detailed proposal, including a schedule for delivery of documents, to correct deficiencies identified by the State Tax Commission's audit.

The Parties agree that the Designated Assessor, while serving as the assessor of record for an assessing district within Eaton County, shall:

1. Attend all March, July and December Board of Review meetings.
2. Costs incurred in appeals to the Michigan Tax Tribunal (i.e., appraisal costs, expert witness fees and attorney fees) shall be incurred by the represented assessment unit
3. The Designated Assessor shall prepare the following reports for review by the supervisor, manager, chief executive, board, or council as requested.

For an assessing district employing assessing staff other than the assessor of record, assessing staff will conduct their duties as under the direction and supervision of the Designated Assessor.

While not acting in the capacity as the Designated Assessor for an assessing district, the Designated Assessor will have the following duties and responsibilities for Eaton County and the assessing districts within Eaton County: Equalization Director.

DUTIES AND RESPONSIBILITIES OF EATON COUNTY AND ASSESSING DISTRICTS WITHIN EATON COUNTY

The Parties to this AGREEMENT understand and agree that the assessing districts identified in this AGREEMENT required to utilize the services of the Designated Assessor will, during and throughout the term of this AGREEMENT, to the following:

1. Provide the Designated Assessor with reasonable access to records, documents, databases and information in order to allow the Designated Assessor to serve as the assessor of record for the assessing district and satisfy all requirements *Supervising Preparation of the Assessment Roll* approved by the State Tax Commission August 21, 2018.
2. Furnish the Designated Assessor with any applicable policies and procedures that the Designated Assessor may be subject to during the period of time the Designated Assessor serves as the assessing district's assessor of record.
3. Provide any technology, equipment, and workspace necessary for the Designated Assessor to carry out their requirements under this Agreement.

DESIGNATED ASSESSOR COMPENSATION

The Designated Assessor may charge an assessing district that is required to contract with the Designated Assessor and that assessing district shall pay, for the reasonable costs incurred by the Designated Assessor in serving as the assessing district's Assessor of Record, including, but not limited to, the costs of overseeing and administering the annual assessment, preparing and defending the assessment roll, and operating the assessing office.

Compensation amounts shall be set within the ongoing contract between the Designated Assessor and the Assessing Districts plus the County. All fees and services of the Designated Assessor shall be billed monthly and paid within 45 days of invoicing. All annual fees will be billed on a prorated basis. All payment for services rendered will be paid by the assessing district directly to Eaton County. The current fee schedule is as follows:

Complete Reassessment of the District at \$20.00 / parcel

Maintenance of the Tax Roll at \$15.00 per parcel for the first year
 \$15.50 per parcel for the 2nd year
 \$16.00 per parcel for the 3rd year
 \$16.50 per parcel for the 4th year
 \$17.00 per parcel for the 5th year

If required by the Designated Assessor, the Assessing Districts shall each be responsible for an equal share of an annual retainer fee paid to the Designated Assessor. The County shall collect each share and disperse the retainer fee to the Designated Assessor. The County is not responsible for paying a share of the retainer fee. No retainer fee is being charged to the local for the duration of the contract with Timothy Vandermark.

Fees owed by a jurisdiction under the inter-local agreement will be billed monthly, paid to Eaton County Equalization and will be due 30 days post invoice date.

ADDENDUMS

Addendum A: Designated Assessor resume and qualifications.

This interlocal agreement shall become effective upon the execution hereof by the parties hereto.

COUNTY OF EATON:

_____	_____
Jim Mott, Chairperson	Date
County Board of Commissioners	

BELLEVUE TOWNSHIP:

_____	_____
Don L. Chase	Date
Supervisor	

BENTON CHARTER TOWNSHIP:

_____	_____
Gary Suits	Date
Supervisor	

BROOKFIELD TOWNSHIP:

_____	_____
Nolan Spotts	Date
Supervisor	

CARMEL TOWNSHIP:

_____	_____
Don Ramsey	Date
Supervisor	

CHESTER TOWNSHIP:

_____	_____
Donald Stall	Date
Supervisor	

DELTA CHARTER TOWNSHIP:

_____	_____
Fonda Brewer	Date
Supervisor	

EATON TOWNSHIP:

_____	_____
Dave Roberts	Date
Supervisor	

EATON RAPIDS TOWNSHIP:

_____	_____
Scott Wilson	Date
Supervisor	

HAMLIN TOWNSHIP:

Phillip A. Bombrys
Supervisor

Date

KALAMO TOWNSHIP:

Brett Ramey
Supervisor

Date

ONEIDA CHARTER TOWNSHIP:

Rich Jones
Rick Jones
Supervisor

10-30-25

Date

ROXAND TOWNSHIP:

Larry Mead
Supervisor

Date

SUNFIELD TOWNSHIP:

Selena Duits
Supervisor

Date

VERMONTVILLE TOWNSHIP:

Jack Owens
Supervisor

Date

WALTON TOWNSHIP:

Doug Thering
Supervisor

Date

WINDSOR CHARTER TOWNSHIP:

Beth Shaw
Supervisor

Date

CITY OF CHARLOTTE:

Tim Lewis
Authorized Representative

Date

CITY OF EATON RAPIDS:

Pam Colestock
Authorized Representative

Date

CITY OF GRAND LEDGE:

Keith Mulder
Authorized Representative

Date

CITY OF OLIVET:

Laura Barlund-Maas
Authorized Representative

Date

CITY OF POTTERVILLE:

Jennifer Lenneman
Authorized Representative

Date

DESIGNATED ASSESSOR

Timothy Vandermark, MMAO
Eaton County Equalization

Date

ONEIDA CHARTER TOWNSHIP

2026 MEETING & HOLIDAY SCHEDULE

TOWNSHIP BOARD MEETINGS (2nd Tuesday at 7pm unless noted)

January 13	June 9	October 13
February 10	July 14	November 10
March 10	August 11	December 8
April 14	September 8	*December 30 at 1pm
May 12		(Wednesday)

PLANNING COMMISSION MEETINGS (1st Tuesday at 7pm unless noted)

January 6	May 6 (Wednesday)	September 1
February 3	June 2	October 6
March 3	July 7	November 4 (Wednesday)
April 7	August 5 (Wednesday)	December 1

(Meetings may be cancelled if not required, please check the website for cancellations.)

ZONING BOARD OF APPEALS (Meetings are scheduled as required)

BOARD OF REVIEW (Meeting times will be posted at Township Hall and online)

March 3 (org. mtg.)	July 21	December 15
March 9 & 10		

TOWNSHIP OFFICE WILL BE CLOSED THE FOLLOWING HOLIDAYS

New Year's – Thursday, January 1
Martin Luther King Jr. Day – Monday, January 19
Presidents Day – Monday, February 16
Memorial Day – Monday, May 25
Labor Day – Monday, September 7
Columbus Day – Monday, October 12
Veteran's Day – Wednesday, November 11
Thanksgiving – Wednesday, November 25 & Thursday, November 26
Christmas – Thursday, December 24
New Year's – Thursday, December 31

Wait for Board
Approval
@