

ONEIDA CHARTER TOWNSHIP

BOARD MEETING

June 11, 2019

7:00 P.M.

MEMBERS PRESENT: Supervisor Donald Cooley, Treasurer Melissa Goschka, Clerk Jackie Kilgore, Trustee Janet Schultz, Trustee Madelyne Lawry, Trustee James Green and Trustee Barbara Campbell

MEMBERS ABSENT: none

OTHERS PRESENT: Chief Deputy Adam Morris, Bethany Verble, Leo Maguire

1. Meeting was called to order by Donald Cooley at 7:00 p.m.
2. Pledge of Allegiance was given.
3. Motion to approve agenda as presented was made by Jackie Kilgore and supported by Melissa Goschka. Motion carried unanimously.
4. Motion to approve Minutes of May 14, 2019 Board Meeting made by Janet Schultz and supported by James Green. Motion carried unanimously.
5. May Treasurer's Report was presented by Melissa Goschka. Report will be placed on file.
6. Bills to be Paid were presented by Jackie Kilgore. Motion to approve the Bills to be Paid as presented was made by James Green and supported by Madelyne Lawry. Motion carried unanimously.
7. Correspondence: Comcast channel lineup and letter from resident.
8. Sheriff's Report for the month of May was presented by Chief Deputy Adam Morris.
9. Public comment was held.
10. 2018 Year End Report on Financial Statements was presented by Bethany Verble from Maner Costerisan CPA. There were no recommended changes or concerns. Report will be placed on file.
11. Application for Land Division regarding parcel 030-004-300-040-00 located at 2115 Grand Ledge Highway was discussed. Motion to approve application was made by Janet Schultz and supported by Jackie Kilgore. Motion passed unanimously.
12. Special Land Use Application - 11559 Hartel Road for Mini Storage was discussed. Answers to pending questions of the type of fencing material and unlabeled box on site plan were given. Fencing material will be vinyl coated chain link. The box that was previously unlabeled is the foundation of an old barn. New site plans with these additions have been provided. Motion to approve Special Land Use Application with conditions of property must have appropriate landscaping, property shall be maintained and free of any trash or rubbish, four lined parking spaces for the office area, new site plans must be presented to the Oneida Township Planning Commission for any additional use was made by Janet Schultz and supported by Madelyne Lawry. Motion carried unanimously.
13. Melissa Goschka summarized the Planning Commission's discussions and recommendation regarding the RFPs to update our Master Plan. Motion to accept Rowe Professional Services

Company's proposal was made by Madelyne Lawry and supported by James Green. Motion carried unanimously.

14. Donald Cooley reviewed the Audit of Minimum Assessing Requirements (AMAR) summary and his response.
15. Donald Cooley discussed the need of assistance with taking photographs of properties for the assessing department. He proposed having Jackie Kilgore assist and making a budget adjustment from Assessor's salary of \$1000.00 to compensate Jackie for this additional task. Also, Jackie Kilgore has taken on responding to the township's Miss Dig tickets and should receive compensation. Resolution to compensate Jackie Kilgore beginning July 1, 2019, \$1000.00/year, from the Assessor's salary account, for assisting the assessing department with photos and \$200.00/year, from Township Board, Miscellaneous account, for Miss Dig tickets was offered by Madelyne Lawry and supported by Janet Schultz. Roll call vote:
Aye: Melissa Goschka, Janet Schultz, Donald Cooley, James Green, Madelyne Lawry, Jackie Kilgore and Barbara Campbell
Nay: none
Resolution adopted.
16. (blank on agenda)
17. (blank on agenda)
18. Board comment. Janet Schultz commented on the City of Grand Ledge's FLDA. Donald Cooley discussed renewing the Water/Sewer agreement we have with the City of Grand Ledge and made a motion to form a Water/Sewer Committee with members of Donald Cooley, Janet Schultz and Bill Wooten, supported by Madelyne Lawry. Motion carried unanimously.
19. Donald Cooley adjourned meeting at 8:06 p.m.

APPROVED:

Donald F. Cooley, Supervisor