

ONEIDA CHARTER TOWNSHIP
BOARD MEETING

November 13, 2018

7:00 P.M.

MEMBERS PRESENT: Supervisor Don Cooley, Treasurer Melissa Goschka, Clerk Jackie Kilgore, Member Jan Schultz, Jim Green, Barb Campbell and Madelyne Lawry.

MEMBERS ABSENT: none

OTHERS PRESENT: Sergeant Chris Kuhlman, Justin Kilgore, Marcia McConnell, Rich Palermo, Fay Schroeder, Bryan and Mary Torok.

1. Meeting was called to order by Don Cooley at 7:00 p.m.
2. Pledge of Allegiance was given.
3. Additions to the Agenda. Item 17, Cemetery Damage and Item 18, Computer Access for Sexton were added. Motion to approve the Agenda with additions was made by Melissa Goschka and supported by Madelyne Lawry. Motion carried.
4. Approval of Minutes of October 9, 2018. Motion to approve the Minutes as presented was made by Jim Green and supported by Madelyne Lawry. Motion carried.
5. October Treasurer's Reports was presented by Melissa Goschka. Correction to the Dart Bank CD maturity date was noted to be 8/3/2019. Report will be placed on file.
6. Bills to be Paid was presented by Melissa Goschka. Motion to approve the Bills to be Paid as presented made by Jan Schultz and supported by Madelyne Lawry. Motion carried.
7. Correspondence: Consumers Energy Public Hearing notice made available.
8. Sheriff's Report for the month of October was presented by Sergeant Chris Kuhlman.
9. Public Comment: none.
10. Motion to untable Budget Review from October 9 meeting was made by Jim Green and supported by Barbara Campbell. Motion carried.
 - a. Review and suggested third quarter adjustments were given by Jackie Kilgore. Resolution to approve third quarter budget adjustments as presented was made by Jan Schultz and supported by Madelyne Lawry. Roll call vote:
Aye: Madelyn Lawry, Jan Schultz, Melissa Goschka, Don Cooley, Jackie Kilgore, Jim Green, Barbara Campbell
Nay: none
Resolution adopted.
 - b. Proposed 2019 Budget presented by Jackie Kilgore. Resolution to approve 2019 Budget as presented was made by Melissa Goschka and supported by Jim Green. Roll call vote:
Aye: Madelyn Lawry, Jan Schultz, Melissa Goschka, Don Cooley, Jackie Kilgore, Jim Green, Barbara Campbell
Nay: none
Resolution adopted.

11. Don Cooley scheduled a Special Board Meeting for December 28, 2018 at 4pm for fourth quarter budget review and adjustments.
12. Melissa Goschka presented quotes for telephone service from Verizon and MiTel. Motion was made to sign the contract with MiTel by Jan Schultz and supported by Jim Green. Motion carried.
13. Melissa Goschka presented PA116 applications for Robinson Farms LLC. We received notice from Eaton Country Conservation District of their approval. Oneida Township Planning Commission recommends approval of these applications. Motion was made to approve the PA116 applications for Robinson Farms LLC by Madelyne Lawry and supported by Melissa Goschka. Motion carried.
14. Melissa Goschka discussed application for Special Use Permit at 9255 Hartel Road. Oneida Township Planning Commission recommends approval with conditions. Motion was made to approve the special use permit with the conditions suggested by the Planning Commission by Madelyne Lawry and supported by Jackie Kilgore. Motion carried.
15. Mechanical, electrical and plumbing (MEP) permit price increases were presented. Resolution to approve increases as presented was made by Madelyn Lawry and supported by Jan Schultz.
Roll call vote:
 Aye: Madelyn Lawry, Jan Schultz, Melissa Goschka, Don Cooley, Jackie Kilgore, Jim Green, Barbara Campbell
 Nay: none
 Resolution adopted.
16. Poverty Exemption Guidelines. Don Cooley referenced the 2018 Poverty Exemption Guidelines Resolution and suggested keeping all guidelines except for changing (3) Persons from \$20,106.00 to \$20,780.00. Resolution to approve poverty guidelines with Don Cooley's recommended change was made by Madelyn Lawry and supported by Jan Schultz. Roll call vote:
 Aye: Madelyn Lawry, Jan Schultz, Melissa Goschka, Don Cooley, Jackie Kilgore, Jim Green, Barbara Campbell
 Nay: none
 Resolution adopted.
17. Cemetery damage at Strange Cemetery was discussed. Sergeant Chris Kuhlman explained a teenager drove into the cemetery and tore up grass and driveways. Tom Campbell, Sexton, would like permission to contact the teenager's parent to arrange a date and time the teenager could work with Tom to make necessary repairs. Motion was made to allow Tom Campbell to contact the teenager's parent by Jackie Kilgore and supported by Barb Campbell. Motion carried.
18. Jackie Kilgore discussed providing a spare laptop to Tom Campbell, Sexton for necessary recordkeeping and updating of cemetery information. Currently the Pontum software is loaded onto the computer used by the clerk. Jackie suggested having Madiera move the software to the Deputy Clerk/Deputy Treasurer computer, which is used less regularly. Tom would then be able to remotely access the Pontum software from the laptop provided by the township and the Pontum data would be secure and backed up on our server. Motion to allow Sexton to use the spare laptop and move the Pontum software to Deputy Clerk/Deputy Treasurer's computer was made by Barbra Campbell and supported by Jan Schultz. Motion carried.
19. (blank on Agenda)

20. Public Comment: Comments were made by Rich Palermo, Justin Kilgore, Fay Schroeder and Mary Torok
21. Board Comment: Madelyn Lawry, Melissa Goschka and Don Cooley comments.
22. Adjourn Meeting: Meeting was adjourned at 7:40 p.m.

Minutes Respectfully submitted by Jacqueline Kilgore.

APPROVED:



Donald F. Cooley, Supervisor