

**ONEIDA CHARTER TOWNSHIP  
EATON COUNTY, MICHIGAN**

**APPLICATION FOR LAND DIVISION**

This form is designed to comply with the applicable local zoning, land division ordinances, and the Michigan Land Division Act (formally the Subdivision Control Act P.A. 288 of 1967 as amended, particularly by P.A. 591 of 1996, MCL 560.101 et. Seq.)

**APPLICANT:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**CITY, STATE, ZIP:** \_\_\_\_\_  
**PHONE & EMAIL:** \_\_\_\_\_

**1. Parent Parcel or Parent Tract to be Divided:**

Parent Parcel Number(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Property Address: \_\_\_\_\_  
\_\_\_\_\_

Legal Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**2. Property Owner Information:**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone & Email \_\_\_\_\_

**3. Proposal: Describe the division(s) being proposed:**

A. Number of new parcels: \_\_\_\_\_

B. Intended Use (Residential, Commercial, Etc.) \_\_\_\_\_

C. The division of this parcel provides access to an existing public road by: (check one)

\_\_\_\_\_ Each new division has frontage on an existing public road.

\_\_\_\_\_ A new public road – Proposed road name: \_\_\_\_\_

D. Legal description of the proposed new road: \_\_\_\_\_

\_\_\_\_\_

E. Legal description for each proposed new parcel: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Future divisions that might be allowed but not included in this application? \_\_\_\_\_**

4a. The number of future divisions being transferred from the parent parcel to another parcel? \_\_\_\_\_

Identify the other parcel(s): \_\_\_\_\_

(See section 109(2) of the Statute. Make sure your deed includes both statements as required in section 109(3) and 109(4) of the statute.)

**5. Attachments (all attachments MUST be included)**

- A. A scaled survey, sealed by a professional surveyor, of the proposed division(s) of the parent parcel
- B. OPTIONAL-A soil evaluation or septic system permit for each proposed parcel prepared by the Health Department, or each proposed parcel is serviced by public sewer system.
- C. OPTIONAL-An evaluation/indication of approval, or well permit for potable water for each proposed parcel prepared by the Health Department or each proposed parcel is serviced by a public water system.
- D. Indication of approval, or permit from the Eaton County Road Commission, for each proposed new road.
- E. A copy of any transferred division rights (Sec. 109(4) of the Act) from the parent parcel or parent tract.

**6. Zoning Compliance**

Office use only: Zoning Administrator will complete

- 1. All parcels comply with minimum parcel size: YES\_\_\_\_\_ NO\_\_\_\_\_
- 2. All parcels comply with minimum road frontage: YES\_\_\_\_\_ NO\_\_\_\_\_
- 3. Zoning district for proposed divisions: \_\_\_\_\_
- 4. All parcels comply with lot coverage restrictions: YES\_\_\_\_\_ NO\_\_\_\_\_
- 5. Existing structures comply with setbacks: YES\_\_\_\_\_ NO\_\_\_\_\_
- 6. Each parcel complies with width to depth ration of 4:1: YES\_\_\_\_\_ NO\_\_\_\_\_
- 7. Complies with Eaton County Road Commission requirements (if applicable)  
YES\_\_\_\_\_ NO\_\_\_\_\_ N/A\_\_\_\_\_
- 8. Complies with Eaton County Drain Commission (if there is a drain on the property).  
A description of the easement must be recorded. It must be noted on the site plan.  
YES\_\_\_\_\_ NO\_\_\_\_\_ N/A\_\_\_\_\_

**ALL PARCELS LESS THAN ONE ACRE SHALL NOT BE ISSUED A BUILDING PERMIT UNLESS THERE IS PUBLIC WATER AND SEWER.**

- 7. Improvements. Describe and provide a drawing or sketch of any existing improvements (buildings, well, septic, etc.) which are on the parent parcel or parent tract.**

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- 8. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:**

I agree the statements made above are true, and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with the parent parcel division. Further, I agree to give permission for officials of the Municipality, County and State to enter my property where the parcel division is proposed for the purposes of inspection verify that the information on the application is correct. Finally, I understand this is only a parcel division which conveys only certain rights under applicable local land division ordinance, the local zoning ordinance, and the State Land Division Act (formally the Subdivision Control Act P.A. 288 of 1967, as amended by P.A. 591 of 1996), and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinance and State Acts change from time to time, and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deed, land contracts, leases or surveys representing the approved divisions are with the Register of Deeds or the division is built upon before the change to the laws were made.

Property Owner's Signature(s):

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

**9. Reviewer's Action**

\_\_\_\_\_ Approved: Conditions, if any: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Denied: Reasons, \_\_\_\_\_

\_\_\_\_\_

Reviewer's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**\*\*PLEASE TAKE NOTICE** that approval of any division pursuant to the Land Division Ordinance **DOES NOT** constitute approval of a parcel as a building site and the Township is not responsible if a building permit is not issued due to the unsuitability of the property for onsite well or septic. Purchasers are encouraged to obtain pre-approval for onsite well and septic from Barry Eaton Health Department.